



Agreement of Nanny/Housekeeping Service

Party A: Expat Service

Party B: (ID card/No. Of Passport):

The two Parties, in a spirit of friendly cooperation, agree to sign this contract of Nanny/Housekeeping Recruitment Agency and pledge to fulfill conscientiously all the obligations stipulated in it.

1. Service Contents

- (1) After the confirmation of Party B, Party A provide a nanny/housekeeping staff based on requests of Party B and is responsible to provide the following nanny/housekeeping service, the service location is:_____.

Service Time	<input type="checkbox"/> Full time service living at home: Week service time from __ to __, rest day __ ; <input type="checkbox"/> Full time service not living at home: Week service time from __ to __ , Day service time from _:_ to _:_ , rest day __ ; <input type="checkbox"/> Hour service: Week service time _____ , Day service time _:_ to _:_ ; <input type="checkbox"/> Others(Please specify) :
Service Items	<input type="checkbox"/> Cleaning <input type="checkbox"/> Washing and Ironing <input type="checkbox"/> Serving Meals <input type="checkbox"/> Caring Infant <input type="checkbox"/> Nursing Puerperal and Baby <input type="checkbox"/> Caring Elderly <input type="checkbox"/> Family Education <input type="checkbox"/> Coach of Musical Instruments <input type="checkbox"/> Others(Please specify)

- (2) Probation period of nanny/housekeeping staff provided by Party A is not more than one week.
If Party B is not satisfied with nanny/housekeeping staff and provides reasonable reasons and proofs, Party A will continue to provide other nanny/housekeeping staff.
- (3) If the requests of Party B, which nanny/housekeeping service staff should do, are over the bounds of the above rules, Party A is not responsible for providing a substitute nanny/housekeeper staff.
- (4) Party B has to pay the first week salary of nanny/housekeeping staff to Party A. After that the salary should be paid directly to nanny/housekeeping staff.



2. Service Period and Service Charge

- (1) Nanny/Housekeeping Service provided by Party A, Party A prescribe the standard of service fees, Party A collect _____ Per 1 Time fees of service from Party B, and Party B must pay 25 % fees of service immediately at the signing of this contract. The remaining 75 % of the fees has to be paid immediately after the probation period is finished.
- (2) The above fees should be paid by cash.
- (3) Party B can pay cash to nanny/housekeeping staff without agreement by Party A.
Party A is not responsible for the salary of provided staff, therefore the agreement, when and how the salary will be paid is between party B and nanny/housekeeper staff.

3. Rights and Duties of The two parties

- (1) Party A promise to provide new nanny/housekeeping service staff in a period of 10 days unconditional from receiving the notice from Party B, till Party B is satisfied with it, if housekeeping service staff is not accord with the requests of Party B because of nanny/housekeeping service skill, morality and attitudes.
- (2) Party A is responsible to return 75 % of the fees paid by Party B in case Party A fails to provide the service according to this contract.
- (3) Party A promise and is obliged to provide Party B with a personal file (fingerprints, copies of valid ID documents, photos, and anything else available) of nanny/housekeeper staff.
- (4) Party B is not allowed to share any personal information / file received by Party A of nanny/housekeeper staff to the third party, without informing party A.
- (5) Party B is not allowed to share any personal information / file received by Party A of nanny/housekeeper staff unless nanny/housekeeper staff violates the agreement made with Party B.
- (6) Party A is not responsible to solve any disputes between Party B and nanny/housekeeper staff, however Party A will provide all the information possible in case of any disputes.
- (7) Party B should fill in actual registration information. Party B should inform Party A timely if Party B change address, telephone and other important personal information. Party A don't fulfill obligation in agreement because of neglect of Party B or late notice, and Party B need to shoulder the aftereffects.
- (8) Party B is obliged to provide party A with correct information, copy of a valid ID, if party B will not provide correct information; Party A has the right to discontinue its services without returning the fee.
- (9) Party B should respect rights of person, honor and other legal rights of nanny/housekeeping service staff. Moreover, Party B should not command or misdirect housekeeping service staff to

do danger matters. Party B need to shoulder all responsibilities, if Party B hurts right of person, honor and other legal rights of nanny/housekeeping service staff.

- (10) Party B should keep cash, jewelry, watch and other valued property carefully. In case if family members of Party B is hurt or property is lost, Party B should report a case to department of public security and inform Party A immediately if Party B regard it necessary, Party A will assist and cooperate by the greatest extent or degree, by providing all the information available.
- (11) Party A is not responsible for any damage or loss of property, if party B is convinced nanny/housekeeping service staff is responsible for damage, Party B should report a case to department of public security and inform Party A immediately.
- (12) Party B cannot invite and employ housekeeping service staff who has contract relations or has been rescind contact with Party A within one year after the two parties have rescind the agreement without permission of Party A. Otherwise, Party A will dismiss housekeeping service staff (if she has contract relations with Party A) once Party A discover it, will make Party B disgorge the spoils 15,000 LE by way of law. Party B need to shoulder all the fees of litigation and agency.
- (13) Party A does not engage in any immoral or illegal services, if party A will be abused for any other services by party B, party A will be forced to take legal actions immediately.

4. Rescind Agreement and Responsibility of Breaching of Contract

- (1) This agreement is valid for the period of 6 month, after this period if the party B needs a replacement for the nanny/housekeeping staff, party B has to pay %50 of the fee to party A.
- (2) Part B is not obliged by any means to re-new the agreement after 6 month, if part B is satisfied and would like to keep provided nanny/housekeeper staff has a full right to do so for no additional charge.
- (3) The agreement is rescinded automatically if the two parties have not renewed the contract when current contract is due.

5. Disputations and Resolution of The two parties

The two parties should solve the disputation friendly. If the two parties cannot reach consistence, it should ask for legal advice.

6. Additional Remarks



Nanny and Housekeeper Recruitment Agency

7. Agreement Putting into Operation

Both Party A and Party B own one copy of the contract. The Contract put into operation after signatures and stamps of the two parties. The two parties can consult and subscribe the additional agreement if there are other matters.

Party A: Expat Service

Authorized Representative's Signature:

Address: 51, street 9, Maadi

Tel: 011 – 20 – 90 – 90 - 2

Date:

Party B:

Authorized Signature:

Address:

Tel:

Date: